

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.



**AVONMOUTH AND KINGSWESTON
NEIGHBOURHOOD PARTNERSHIP
7.00 PM ON MONDAY 30TH SEPTEMBER 2013
AT ST BEDE'S CATHOLIC COLLEGE, LONG CROSS**

PRESENT:

Ward Councillors

Councillors Doug Naysmith and Wayne Harvey (Avonmouth Ward)
Councillors Tim Leaman (Kingsweston Ward)

Partners: Representing Lawrence Weston (LW), Sea Mills (SM), Shirehampton (S) and Avonmouth (A)

John Bees (SM) David Thomas (S), Renee Slater (S), Val Pospichil (LW), Ann Green (SM), Ann Hawker (LW), Andy Hollick (A), Dave Trivitt (SM), Mark Pepper (LW),

Officers:

Johanna Holmes (JH) (Area Coordinator), Samantha Mahony (DSO), Gary Brentnall (GB) (Area Environment Officer), Mark Sperduty (Transport) Nigel Lapworth (Transport) April Richmond (Neighbourhood Development Officer), Raquib Khandker (Neighbourhood Development Officer)

Other attendees:

Paul Goldsworthy, Bridget Booker, Jacky Trivitt, Karl Butler, John Woolnough, Roger Sabido

Neighbourhood Partnership items

1. WELCOME AND INTRODUCTIONS

Members of the Neighbourhood Partnership and residents introduced themselves. Apologies were received from Cllr Jason Budd, Alv Hirst, Kate Royston, Keith Dubber, Paul Jayson.

2. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 11TH JUNE 2013.

Apart from a minor name error, the minutes were agreed as accurate.

THE NEIGHBOURHOOD PARTNERSHIP AGREED that the minutes of the meeting held on 11th June 2013 be agreed as a correct record and signed by the Chair.

3. DECLARATIONS OF INTEREST

There were no Councillor declarations.
Mark Pepper drew attention to his wellbeing application for Ambition Lawrence Weston.
David Thomas highlighted that SCAF also had a wellbeing application.

4. PUBLIC FORUM

None.

5. FOOTWAY MAINTENANCE SCHEMES FOR 2013/14 AND LOCAL TRAFFIC SCHEMES AND CARRIAGEWAY SURFACE DRESSING UPDATE.

The Neighbourhood Partnership considered a report of the Area Manager, Highways and Traffic, Transport Services (agenda item 5) relating to the various schemes for 2013/14.

Footway Schemes

It was noted that the Committee had a total of £49,926.84 to allocate and were presented with a list of options of the worst footways in the area following technical assessment by officers. It was agreed that the money would be allocated to options 1 to 4 on the list. Residents were encouraged to report any further footways in need to attention so that they could be considered for future works.

Local Traffic Schemes

The following updates were given with regards to schemes already planned:

- **Westbury Lane Crossing** – Informal and statutory consultation had been completed with minor amendments proposed to address some of the concerns raised. Officers explained that due to the zebra crossing that had been requested through the NP, the bus stop needed to be moved from its current location. Officers confirmed that the proposed alternative location remained within the desire line and had room for a shelter. Concerns were raised by residents and NP members that the knock on effect of the subsequent change to the parking arrangements would result in a lack of visibility and danger when cars exited Hallen Drive. Officers reported that the proposed scheme would provide improved visibility at this junction. The Chair asked officers to bear in mind the concerns raised and hoped those points would be reconsidered.
- **Pembroke Road** – works had been halted when it was discovered that the construction of the road included hazardous material that the contractors did not have the capacity to deal with. It was unfortunate that it was discovered half way through the work and as a result the costs had increased. Officers were negotiating with the contractors regarding disposing of the material and way forward. The Neighbourhood Partnership agreed to monitor the progress and asked for a report back to the next meeting regarding progress. **(ACTION; MS)**
- **Kingsweston Lane/Road** – measures to improve the carriageway had also stalled for the same reasons as the issues discussed above.
- **Kingweston Lane/St Andrews Road** – measures for improving walking and cycling was on the priority list. Environmental considerations needed to be taken into account as well as the motorway bridge and the agreement of landowners. A cost for the scheme had not been established as yet although it was possible that some funds could be found through the Local Sustainable Transport Fund from Government.

Officers were asked to chase up reinstatement work to Kingsweston Lane (from Longcross to Avonmouth) and in Sea Mills due to utilities works. **(ACTION: MS to report back)**

RESOLVED –

1. that the 2013/14 work programme for footway maintenance be agreed

- for Avonleaze; The Parade, Shire; Old Quarry Road and Failand Crescent; and
2. that the progress on local traffic schemes and carriageway surface dressing be noted.

6. NEIGHBOURHOOD WORKING – PRIORITY SETTING

The Neighbourhood Partnership considered a report of the Neighbourhood Working Co-ordinators, South (agenda item no. 6) which set out the Neighbourhood working priorities.

Hayley Ash (Neighbourhood Working Co-ordinator) made a powerpoint presentation to the Partnership outlining the work so far and potential priorities for the area. After a discussion it was agreed that everyone present would vote on their preferred priorities. It was highlighted that some priorities were visible and able to be reported and recorded, whereas other priorities were hidden such as domestic violence.

A ballot took place, following which the priorities were agreed in the following order:

1. Sale and use of drugs
2. Domestic Abuse
3. Littering
- 4 Dog Fouling
5. Fly Tipping
6. Anti Social Behaviour
7. Speeding Cars
8. Mini Motos
9. Parking Illegally
10. Fear of Crime

The NP agreed that the Neighbourhood Working staff should devise which areas were the worst for each priority. Some work had already commenced in some areas.

RESOLVED –

- (1) That the top five priorities be agreed as:
1. Sale and use of drugs
 2. Domestic Abuse
 3. Littering
 - 4 Dog Fouling
 5. Fly Tipping

7. 20 MPH ROLL OUT CITY WIDE

The Neighbourhood Partnership considered a report of the Service Director, Transport Services (agenda item 7). It was noted that the consultation would take place in the area soon to consider which roads would be changed to 20mph. It was confirmed that comments made at the previous meeting had been considered and alterations made to the zones. The consultation could be accessed online, by replying to postcards to each residence and it would also be discussed at the forums.

The Neighbourhood Partnership AGREED that the report be noted.

8. DEVOLVED SERVICES REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 8) which set out the devolved services and actions. It was noted that Wellbeing, Clean/Green or Communications budgets would not be carried over following the end of the financial year and ideas for unspent funds were invited.

Members of the Neighbourhood Committee agreed the proposed Clean and Green spend as outlined in the report.

With reference to the Ridingleaze Playground, officers confirmed that a project manager and designer were awaiting a date for contractors to start. **ACTION: GB to chase up**

RESOLVED –

- (1) that the report be noted; and
- (2) the Clean and Green spend be approved

9. TREE DEVELOPMENT PLAN AND COMMUNITY PLANTING EVENT

The Neighbourhood Partnership considered a report of the Area Environment Officer, Environment and Leisure (agenda item no. 9) setting out details of the Tree Development Plan and community planting event.

It was reported that Sea Mills had a Trymside Tree Management Plan devised during 2012-3 and that Kingsweston would get the next allocation of trees for 2013-14 as part of the Kingsweston Conservation Management Plan. It was therefore proposed that Ridingleaze would get a TMP in 2014-15 as part of the designs for the playground area which left the following years work to go to Avonmouth in 2015-16. Officers invited ideas for areas within Avonmouth that would benefit from tree planting within October 2015. The trees were for open spaces or parks (not street trees) and ideas could be linked to other urban design and improvements.

In response to a query officers confirmed that trees were chosen when appropriate for the area. Designs would be considered through the Neighbourhood Partnership and Forums and officers could be invited for further discussion.

THE NEIGHBOURHOOD PARTNERSHIP AGREED

- (1) that the proposed projects, once approved by the Neighbourhood Partnership, would be progressed by the relevant Parks officers.

10. IMPROVING SHIRE GREEN SPACES – S106 PROJECT

The Neighbourhood Partnership considered a report of Gary Brentnall, Neighbourhood Engagement Team (agenda item no. 10) updating the Partnership on the Parks and Green Spaces Improvement Plan.

It was reported that as part of the regeneration of Ridingleaze, two new benches would be installed by the play area to replace the older nautical themed benches. It was suggested in the report that those nautical benches could be repaired, repainted and reinstalled on the water front in the Nibley Road Green Space in Shirehampton. Other residents argued that

the benches should be retained for Lawrence Weston perhaps sited at the Community Farm, or half way down Longcross where the elderly like to rest.

It was agreed that the benches would not be removed until new ones were installed, further to which officers would speak to the LW Planning Group about their refurbishment and storage. Meanwhile, benches would still therefore be required for the Nibley Road Green Space and the S106 was available to pay for them.

It was proposed that two dog bins be installed at the PBA by the entrance/exit following the removal of the previous bins by the club. Commitment to empty the bins would be purchased for the lifespan for the bin (15 years).

It was reported that a dropped kerb was required outside of the shops by Coop in Ridingleaze following the installation of the playpark. There was no S106 money available and no resources from BCC. GB had spoken to transport colleagues and highlighted the safety aspects and equalities impact assessment. A report would now be put together to seek additional funding.

THE NEIGHBOURHOOD COMMITTEE AGREED

- (1) to the funding and installation of 2 litter/dog waste bins at PBA Club/ Marshlands Walkway – funded by S106 10/03207/Valerian Close, Shirehampton/ZCD...A43;**
- (2) to the purchase and installation of 2 new benches in Springfield Park – funded by S106 10/03207/Valerian Close, Shirehampton/ZCD...A43; and**
- (3) to the purchase and installation of litter/dog bins at Kingsweston. These funds to come out of the Shire Baths allocation.**

11. WELLBEING REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 11) which set out the Wellbeing fund allocations. It was noted that the current balance of the Wellbeing Fund was £17,398. Four applications had been received since the June meeting of the NP. The recommendation of the pre-meeting was to fund all four. The Councillors of the Neighbourhood Committee discussed, voted and they were agreed.

THE NEIGHBOURHOOD COMMITTEE RESOLVED

- (1) that the current balance for 2013/14 be noted;**
- (2) that the four current grant applications and recommendations be agreed as:**
 - Ambition Lawrence Weston for increase in seating capacity - £512.50**
 - Shire Christmas Market for a PA System - £1,000**
 - SCAF for hire of bus and pilot project research - £960**
 - The CRYPT Youth and Community Project for youth lead trips/sessions- £850**

12. AREA CO-ORDINATOR'S REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 12) detailing progress and providing updates.

During discussion, particular reference was made to the following:

- The strategic priorities discussed and proposed following a priority setting session were agreed. These would be;
 - To support all Neighbourhood Working priorities
 - Community engagement and capacity building including community buildings
 - Communication
 - Provision for older people and young people
 - Celebrating Diversity – community cohesion and identity
 - Employment and Economy
 - Improving the health of residents including access to local services.
- With reference to the Lawrence Weston Youth Centre Community Asset Transfer, there was a 7th October deadline for submissions of interest.
- Interest was invited for the Bristol European Green Capital 2015 for representations and representatives in the areas. One suggestion was passed on by SCAF.
- There had been a change in staff within the Neighbourhood Development Team. Raqim was thanked for his work and April was welcomed to the Partnership.
- It was reported that Ambition Lawrence Weston had negotiated with the planning department, landowners and the BCC City Design Team. The proposals had been released to the market for three months to see if a development could be realised with a mix of suitable residential, supermarket and community buildings.
- A summary of comments from the forums 'You Said We Did' was available from JH.
- JH invited discussion about how widely the NP should be advertised and by what methods. VP offered to put up posters around LW for those without access to the internet.
ACTION: JH to send posters for NP meetings to VP
- A 'green/ health issue' was reported with the allotments behind St Bedes School, known locally as the Cabbage Patch where the water main was no longer fit for purpose. Funds were sought for repairs and it was suggested that the allotment holders had offered to dig the trench needed if pipes could be found either through partnership funding, or by approaching local businesses. **ACTION: Officers agreed to find out the detail and cost of the pipes required**

THE NEIGHBOURHOOD PARTNER SHIP RESOLVED :

- (1) That the report be noted; and
- (2) That the current Neighbourhood Partnership Priorities be agreed

13. DATE AND TIME OF NEXT MEETING

The next meeting of the Neighbourhood Partnership is being held on 3rd December 2013, 7pm at St Mary's Tithe Barn Shirehampton.

(The meeting ended at 9.05 pm)

CHAIR